

We have put together the following FAQ to address your questions regarding our approach to our "Franklin from Afar." Virtual Instructional Model for the 2020-2021 School Year to ensure high quality instruction. These are unprecedented times and we want to assure you that we are working hard to ensure continuity in your student's educational journey.

### Educational Platforms & Access

- **How does my child receive a Franklin device if needed?**

You should have received a survey email on July 30th, that requested you to indicate your needs for your student's device needs. Make sure you fill out the survey by deadline to ensure one is allocated to each of your Franklin students. Please only request one if you do not have a device that is appropriate for each of your Franklin learners.

- **What educational platforms will my child be required to utilize for the "Franklin from Afar" Virtual instructional model?**

The two main educational platforms your child will be utilizing are Google Meet and Google Classroom.

- **Google Meet** will serve as our virtual meeting space that each teacher will utilize for video conferencing. Your child will join their instructor for live instruction on the specific course material during each scheduled block of their schedule. Parent/Scholar/Educator Conferences will be held utilizing this platform.
- **Google Classroom** Your child will access Google Classroom by signing into Clever. We will be emailing a step by step guide for you and your child, by the end of this week, to provide clarity into the process of accessing Google Classroom. Google Classroom will be your one stop in this virtual learning journey. Google Classroom will be the location for lessons, assignments, and differentiated activities. Communication with your child's teacher regarding inquiries on assignments and instructional resources will be via their Franklin Academy email.

- **How is my child able to gain access to their teacher's class in Google Classroom?** You will be receiving an email, as a parent, from administration with all the class codes and the step by step directions on how to access Google Classroom as a scholar. The email will contain a master list of all the class codes per teacher.

- **How does my child access each Google Meet session? Will an access code/password be provided?** Your child will login to Clever to access the app for Google Meet. Each educator will have a meeting code appropriate to participate in their Google Meet instructional block. The meeting codes will be provided prior to the start day of school.

- **Who do I contact if I cannot log in to:**

PowerSchool (e.g. Grades/Lunch Account): Mrs. Shaina Dillman, [dillman.shaina@franklin-academy.org](mailto:dillman.shaina@franklin-academy.org)

Clever (e.g. Access to Google Classroom/Google Meet apps): Mrs. Eleni Delgado  
[delgado.eleni@franklin-academy.org](mailto:delgado.eleni@franklin-academy.org)

Platforms Specific to Course (e.g. iReady;USA Test Prep): Your child's teacher through their Franklin email

### Schedule & Assignments

- **How often will my child be required to log in to Google Meet?** Your child will be required to login to Google Meet (video-conferencing) on a daily basis following the bell schedule The schedule will be forthcoming.. During each session, your child will receive direct instruction from the educator of the designated course at that time. Your child will be able to interact with their teachers in real time.

- **How often will my child be required to log in to Google Classroom?** Your child will be **required** to login to Google Classroom application via Clever daily to view assignments posted by each of their educators to be completed. Each educator listed on their instructional schedule, located in PowerSchool, will have a Google Classroom page with assignments to be completed.
- **Can my child view the assignments posted at any time?** Yes, your child is able to log in to Google Classroom, via Clever, at any time during the day to view the assignments. Your child is able to click on the Google Calendar in each course's Google Classroom page to view upcoming assignments. Each assignment will have a designated due date.
- **How will my child receive the textbooks and consumables/workbooks necessary for each course?** A distribution will be scheduled to pick up the consumables your child will need to complete coursework. The date and time of distribution of materials will be announced soon. All hardcover textbooks are electronic. We will be posting on our website a list of resources/websites necessary to access per course. Each educator will also post the websites of each program necessary to complete coursework on their Google Classrooms.
- **Will assignments be posted on days marked as No School/Teacher Planning Days?** No. Scholars are **not required** to log in to Google Meet or Google Classroom via Clever. They can choose to work on assignments previously assigned, independently and at their own pace, to meet established due dates.
- **Will my child's work be graded?** Yes, each assignment posted on Google Classroom will be graded, unless the assignment is labeled as Enrichment or Reteach. Enrichment or Reteach assignments are assigned according to the needs of your child. Assignments (Classwork and Projects) submitted through Google Classroom will be graded and those grades may be viewed on PowerSchool. You can expect a turnaround time of 72 hours for graded work to be posted in PowerSchool. Scholars are expected to login to PowerSchool on a weekly basis to manage their academic progress/status. It will allow each scholar to be able to discuss their progress with each assigned educator.
- **Will my child be required to complete iReady lessons during the “Franklin from Afar” model?** We are continuing to promote a minimum of 30 minutes in Reading AND 30 minutes in Math lessons utilizing iReady, via Clever. Your child's Language Arts and Mathematics educator will communicate to the families about their grading policy in regards to iReady completion of lessons.
- **How will my child submit their work?** For students in Grades K-8, they will submit their assignments through Google Classroom. Remember, your child will access Google Classroom by logging in via Clever. Parents and scholars should email the specific educator with any questions/concerns regarding course work/assignments and grades.
- **What types of assignments will my child be required to complete?** All assignments will be posted in Google Classroom and submitted digitally. Additionally, teachers can assign differentiated lessons and assignments, on Google Classroom, based on your child's specific learning needs. Your child will have access to their online textbooks, where applicable; and will be assigned work on an ongoing basis utilizing those platforms. Assignments posted on Google Classroom will be connected to the content/standard presented in each Google Meet session occurring daily. A list of digital platforms and textbooks your child will be utilizing throughout the year will be posted on our website as well as on each educator's Google Classroom specific to assigned coursework.

- **How will my child take assessments (tests and quizzes) in a virtual setting?** Your child will log in during their regularly scheduled Google Meet session for each course to take an assessment. Assessments will be created utilizing different formats to maximize authenticity such as short or extended responses, or oral presentations. We will adhere to our policy on academic honesty in the Franklin from Afar model, as with the other models. We will be revising our policy to reflect consequences appropriate in the Franklin from Afar model for violations of the policy.
- **How will Physical and Health Education be conducted in a Virtual Learning Session?** Your MYP child will log in to Google Meet to participate in live instruction for their PE course. If your child is in K-5th grade, as thirty minutes of physical activity is required each day, we will provide a “FIT” class period per grade level, for students to meet that requirement.
- **Will my child be required to be in uniform during the Google Meet sessions?** Yes, your child will need to wear their uniform while participating in each Google Meet session. Students must be wearing a Franklin uniform collared shirt or PE shirt purchased and available through **iUniforms**.

### Educational Experience & Support

- **How does my child interact with their peers in the virtual learning setting?** Your child will be provided opportunities during their Google Meet session of each instructional block to interact with their classmates. The opportunities will consist of innovative techniques/methods of each educator to increase engagement with the coursework.
- **If my child has an Educational plan or is in the ESOL program, will they still receive support?** Yes. Our school will continue to follow the District and State guidelines/Directives in regards to the services provided in a virtual setting. Our department will communicate within the first few weeks of school, our plan and schedule in providing services/support for your child.
- **How can my child receive Guidance support or assistance?** Our Guidance team is here for you. Both School Counselors will be accessible via the school phone number, their emails and will each have a Google classroom that your child can join. Messages received on voicemail or email, as always are kept confidential. Only Mrs. Turay and Mr. West can access those messages left for them. Use our school website to report any safety concerns.
- **Will my child be required to report to campus during the school year?** Your child is not required to report to campus when participating in the Franklin from Afar model.
- **How can I meet with the classroom teacher in regards to my child’s academic status?** Each educator will set up a conference sign up through Google Calendar with specific days/times available for conferences with parents. Conferences will be held via the Google Meet platform. Following each parent/scholar/educator conference, you will receive a form detailing the student data and topics discussed.
- **Which subjects/courses will be held on Google Meet and require the scholars to log in to participate?** Your child is required to attend all of the classes and/or courses listed on their schedule including specials or electives. Attendance will be taken through by all classroom teachers in Powerschool.
- **Will my child be marked absent if they do not login to a specific course through Google Meet during each period of the school day following the designated bell schedule?** Yes, your child will be marked absent and you will be alerted through PowerSchool. You need to establish the settings on PowerSchool to receive the alert. Each educator will take attendance through PowerSchool at the

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start and end of each period. A staff member will also call you to indicate your child is not present in a particular Google Meet instructional session after a certain number of days marked absent.

- **How do I make an appointment with a school administrator to discuss concerns regarding my child's virtual learning experience?** You may call the school or email the specific administrator to schedule an appointment with administration.
  - ★ **Principal** Mr. Delgado - [delgado.sergio@franklin-academy.org](mailto:delgado.sergio@franklin-academy.org)
  - ★ **Assistant Principal** Mrs. Dillman - [dillman.shaina@franklin-academy.org](mailto:dillman.shaina@franklin-academy.org)
  - ★ **Assistant Principal** Mr. Turano- [turano.giuseppe@franklin-academy.org](mailto:turano.giuseppe@franklin-academy.org)
  - ★ **Director of School Operations** Mrs. Ockman- [ockman.danielle@franklin-academy.org](mailto:ockman.danielle@franklin-academy.org)
- **Will each educator be posting video lessons for students instead of teaching in a live virtual setting?** No. Your child will be logging in to Google Meet during each period to receive live instruction and interact with classmates and the educator through structured opportunities. Each Google Meet session will NOT be recorded, therefore your child's attendance is crucial in each session. Your child must remain logged on to participate for the entire length of each subject/period to be marked present.
- **Will my child have an opportunity to communicate with his/her teachers?** Yes. Your child's teachers will send communication via Google Classroom and in each Google Meet session. In addition, each teacher will be checking their Franklin email daily and communicating via Google Classroom postings. One on one parent/scholar/educator conferences can also be set up through communication via email and held in the platform of Google Meet. Google Meet will serve as our virtual meeting space that each teacher will utilize for video conferencing.
- **Will the school be providing a document to discuss etiquette and code of conduct for scholars?** Our school will continue enforcing our discipline policies located in our Student/Parent Handbook and the Broward County Student Code of Conduct for our Franklin from Afar model. You will have an opportunity to review the Franklin Academy Scholar Etiquette document to understand the policies in place to maximize learning time in our Franklin from Afar model.