Meeting of the
Board of Directors of Florida Charter Foundation, Inc.
Franklin Academy

Meeting Date: Thursday, June 23, 2016

Meeting Location: Franklin Academy- Boynton Beach Campus
7882 S. Military Trail
Boynton Beach, Florida 33463

Call to Order: 7:13 p.m. by Dr. Thomas

Present:
Dr. David Thomas
Dr. Catherine Arcabascio
Dr. Jaqueline Greenberg
Ms. Alexandra Lonsdale
Mrs. Deborah Orshefsky
Mr. Scott Sznitken

Others Present:

Ms. Deborah Hanley
Ms. Lucy Bonilla
Mr. Christopher Glinton
Ms. Rena Tornopsky
Dr. David Cullen
Ms. Alex Piperakis-LeRose
Mr. Sergio Delgado
Ms. Elena Diaz
Dr. Lindsay Jesteadt
Mr. Tom Rogers
Mr. Richard Moreno
Mr. Charlie Coddington
Ms. Jacqueline Dallas
Ms. Diane Showalter
Mr. Christopher Carnaggie
Mrs. Jennifer Nadal
Ms. Ivy Benardo

1) **Opening Remarks and Introduction:** Mr. Scott Sznitken and Dr. David Thomas

2) **Roll Call**

3) **Public Speakers**

a. Scheduling Concern (Jewish Holiday) - Franklin Parent (Cooper City Campus)
Concerned that October 12, 2016 being *Yom Kippur*. Franklin Academies have two calendars (PBC and BC) and one calendar indicates that school will be in session. Parent asked that board look into the opening of school or make a correction to the calendar in regards to students who will be celebrating with families on this date. Board agreed to look into the matter.
(Parent: **Mr. Kotler**)

b. School Uniform (sizing, shipment timing, wear) Concern- Franklin Parent (PB Gardens)
Parent expressed concerns of having multiple FA students who require uniforms. Parent has a concern that the sizing is not for students of a heavier body type. The suggestion was made that FA can possible add an order option of uniform bottoms that have elastic waistbands or expandable closures on the sides. Parent also expressed that uniforms tend to wear easily and develop pin holes after being washed over periods of time. Additionally the parent was concerned that uniform sizing was not true to size and can be costly for the parent when ordering multiple uniforms. Finally the parent was concerned with the turnaround time for uniform orders after having ordered for her student and the order turnaround time was well over one month.

(Parent: **Mrs. Burgess**)

4) Approval of minutes from March 10, 2016 Board Meeting

Motioned- Catherine Arcabascio
Seconded- Alexandra Lonsdale

5) Consent Agenda- Approved consent agenda items A-L

a. **RESOLVED,** that the Board of Florida Charter Foundation, Inc. (the "Foundation") hereby adopts the Franklin Academy Welfare Benefit Plan (the "Plan"), as of June 1, 2016, and hereby authorizes the Executive Director to execute the Plan document and whatever additional documentation must be executed on behalf of the Foundation, and to take any other reasonable and necessary actions that may be necessary to carry out the foregoing resolution.

b. FURTHER RESOLVED, that the Board of the Foundation hereby approves and adopts the following uniform mission statement for Franklin Academy, to be utilized at all Franklin Academy campuses: *"The mission of Franklin Academy is to create life-long learners by developing critical thinking skills and promoting high levels of academic achievement in students, while meeting the benchmarks of a standards-based curriculum utilizing varied research-based instructional strategies, technologies, and media, with an emphasis on character development."*

c. FURTHER RESOLVED, that 2016-17 Franklin Academy Employee Handbook is hereby adopted, ratified and approved as written.

d. FURTHER RESOLVED, that the 2016-17 Franklin Academy Drug-Free Workplace Policy is hereby adopted, ratified and approved as written.

e. FURTHER RESOLVED, that the After School Services Agreement entered into between Florida Charter Foundation, Inc. and After School Connections, LLC, related to the provision of after school services to Franklin families, is hereby ratified and approved as written.

f. FURTHER RESOLVED, that the Amendment to Charter School Consulting Agreement entered into between the Foundation and Discovery Schools, Inc., related to the provision of charter school consulting services, is hereby ratified and approved as written.

g. FURTHER RESOLVED, that the Services Agreement entered into between the Foundation and Charter School Services Corporation, Inc., and accompanying Statement of Work, related to the provision of charter school consulting services, is hereby ratified and approved as written.

h. **FURTHER RESOLVED**, that the Franklin Academy Accounting Policies and Procedures Manual is hereby adopted, ratified and approved as written, and supersedes all prior versions of such Manual.

i. **FURTHER RESOLVED**, that, in connection with the acquisition of the Cooper City facility, the executed first amendment to option agreement, notice of option exercise, and sale agreement are all hereby ratified and approved by the Board.

j. **FURTHER RESOLVED**, that, in connection with the acquisition of the Boynton Beach facility, the executed first amendment to option agreement, notice of option exercise, and sale agreement are all hereby ratified and approved by the Board.

k. **FURTHER RESOLVED**, that the Board hereby approves the issuance by the Florida Development Finance Corporation of its Educational Facilities Revenue Bonds (Florida Charter Foundation, Inc. Projects, Series 2016 (the "Series 2016 Bonds") and hereby approves of the current form of bond documentation related to the Series 2016 Bonds, and further authorizes Dr. David Thomas, Board Chair, to finalize negotiation, approval, execution and delivery of all documents and agreements necessary to consummate the sale of the Series 2016 Bonds.

l. **FURTHER RESOLVED**, that the Board hereby approves and adopts, in connection with the issuance of the Series 2016 Bonds, the Policies and Procedures to Assure Compliance with Post-Issuance Obligations as to Tax-Exempt Bonds Imposed by the Federal Tax Laws.

6) Presentations

- Mr. Christopher Glinton, Principal/Team (BB)
  1. Enrollment / Staffing (1274 current)
  2. Nearby charter school seems to have had a major shift and candidates are applying to BB campus
  3. Writing Process will be campus focus for 2017 (Bases FSA results)
  4. RTI Process in place and functioning
  5. Accreditation approved
  6. Rena Tornopsky reported on Kindergarten Readiness screening
  7. Charlie Coddington reported new campus marketing strategies
  8. Jacqueline Dallas reported upcoming school activities outline for 2017

- Ms. Alexandra LeRose, Assistant Principal/Team (CC)
  1. Enrollment (1321 Goal) (1277 current)
  2. Staffing: Multiple openings still available
  3. Upcoming Events: Handout given to attendees
  4. Progress Monitoring: Report Cards & Discovery Education
  5. Professional Development: 3rd Grade team attending Writing Training
  6. Activities: IB MYP World School Authorization/ STEM
  7. RTI: Tier 2/Tier 3 showing great progress

- Ms. Ivy Benardo, Principal/Team (PBG)
    1. Enrollment: (1311 Goal) (1294 current)
    2. Staffing: Currently 5 positions are available
    3. FSA Results: Overall learning Gains decreased with the Lowest 25%
    4. Professional Development begins August 1st (Single Gender, ESE)
    5. School Activities: Kravis Center (Cinderella)

- Ms. Elena Diaz, Principal/Team (PP)
    1. Enrollment: 99% Recommit Rate (1160 current) (1360 Projected)
    2. Staffing: 15 vacancies
    3. Hired (4), Interviewed (17), Accepted (4), New IB Coordinator needed
    4. Assessment: Discovery Education data will be used to drive instruction
    5. Summary of Progress Monitoring (8 retained)
    6. FSA Score Reports: Released in July
    7. Professional Development: IB MYP Candidacy

- Mr. Sergio Delgado/Ms. Jennifer Smith, Assistant Principals (SUN)
    1. Enrollment: (1260 goal) (1278 current)
    2. Staffing: Position's still being filled

Dr. Thomas moved agenda items (Paused Presentations) then moved item #7 {All Charter Budget} forward to the top of the Agenda.

- Dr. Thomas and Mr. Scott Sznitken facilitated the appointment of Debbie Orshefsky to Board of Directors
- Ms. Orshefsky, Esq. resume was shared with attendees

Mr. Scott Sznitken, Executive Director

- Gave organization overview
- Shared 15 Year Charter Renewal Approvals for Franklin A & B
- Boynton Beach campus 5 year renewal is slated for renewal in 2017
- Cooper City is now an IB MYP School (only charter in Florida with this stamp)
- Franklin Academy now has (5) Accredited Campuses.
- Discussion behind the Switch to City National Bank from BB&T Bank
- PTO will remain with BB&T Bank
- Final stages of moving Free/Reduce Lunch Application online to Paper Pencil (After July 1st)
- Annual Business Day Events Scheduled: Parents will complete paperwork
- Amendment to have signed & submitted to BCSB to move Franklin to new campus
- Thanks you to Ms. Rita Diemer ALL (6) campuses have a recycling program.

Mr. Richard Moreno, Financial Report and Updates

- Projected surplus of 2%; 5% maintenance reserve is the goal
- Adjusted management fees for Boynton Beach and Cooper City campuses in accordance with presented financials
- FTE funding only increased 1%

7) Resolutions

a. Approval of 2016-17 Financial Budgets for all charters

Motioned-	Catherine Arcabascio
Seconded-	Alexandra Lonsdale
Motion Passed:	4-0

b. Authority of Dr. David Thomas to execute Premium Service Agreements with the School Board of Broward County, Florida related to Franklin's participating in the Middle School Athletics Association (MSAA) in Broward County, Florida.

Motioned-	Catherine Arcabascio
Seconded-	Alexandra Lonsdale
Motion Passed:	4-0

c. Appointment of Debbie Orshefsky, Esq. to the Board of Directors

Motioned-	Alexandra Lonsdale
Seconded-	Catherine Arcabascio
Motion Passed:	4-0

d. Appointment of Scott Sznitken, Executive Director, as Secretary to the Board of Directors

Motioned-	Catherine Arcabascio
Seconded-	Alexandra Lonsdale
Motion Passed:	4-0

8) Adjournment: 8:50 pm

Ratified and Approved by a 4 to 0 vote of the Board of Directors of Florida Charter Foundation, Inc. this 20th day of October, 2016.

Dr. David L. Thomas, Board Chair