Florida Charter Foundation

Franklin ACADEMY

Board of Directors Meeting Minutes

Thursday, June 14, 2018
6:30 p.m. – 7:30 p.m.
Franklin Academy – Boynton Beach
7882 S. Military Trail
Boynton Beach, FL 33463

I. Meeting Called to Order at 6:35 p.m. - **Motion to call meeting to order made by Board member Orshefsky; Motion 2nd by Board member Greenberg; Motion unanimously approved.**

II. Roll Call

Debbie Orshefsky	Deborah Hanley	Margaret Ellis
Catherine Arcabascio	Rena Tornopsky	Sergio Delgado
Dr. Jacqueline Greenberg	Faryl Moore	Arlene Valdes
Alexandra Lonsdale	Deborah Torres	Alexandra LeRose
Scott Sznitken	Michael Watts	
Daniel Sandberg	Elena Diaz	

III. Bolt Band Presentation – 5 members performed " I See the Light"

IV. Public Speakers: None

V. Approval and Ratification of Minutes of March 15, 2018 – **Motion made by Board member Orshefsky; Motion seconded by Board member Lonsdale. Motion to approve and ratify minutes passes unanimously.**

VI. Consent Agenda – **Motion made by Board member Orshefsky; Motion seconded by Board member Lonsdale. Motion to Approve Consent Agenda Items Passes unanimously.**

a. **RESOLVED**, that Dr. David Thomas, Board Chair, shall be vested with the authority to execute Premium Service Agreements with the School Board of Broward County, Florida which includes, but is not limited to, Franklin's participation in the Middle School Athletics Association (MSAA) in Broward County, Florida;

b. **FURTHER RESOLVED,** that Mr. Scott Sznitken, Executive Director, shall be vested with the authority to negotiate and execute Transportation Contracts for Broward county bus transportation services for the 2018-19 academic year;

c. **FURTHER RESOLVED,** that Mr. Scott Sznitken, Executive Director, shall be vested with the authority to develop a plan for utilizing the mental health allocation referenced in Senate Bill 7026 for submission to school districts and the Florida Department of Education, said plan to be ratified and approved at the next board meeting;

d. **FURTHER RESOLVED,** that the revised 2018-19 Academic Calendar for Palm Beach County campuses is approved and ratified as written;

e. **FURTHER RESOLVED**, that the revised 2018-19 Academic Calendar for Broward County campuses is approved and ratified as written;

f. **FURTHER RESOLVED**, that the Employee Handbook for 2018-19 is hereby adopted, ratified and approved as written;

g. **FURTHER RESOLVED**, regarding janitorial services at all Franklin Academy campuses, that the Board hereby ratifies and approves that certain Janitorial Services RFP published by the Florida Charter Foundation, Inc. on May 15, 2018 (the "RFP");

h. **FURTHER RESOLVED,** regarding food services at all Franklin Academy campuses, that the Board hereby ratifies and approves that certain 2018/2019 Renewal Contract for Nonprofit Food Service Program for food service for all Franklin Academy campuses, effective July 1, 2018;

i. **FURTHER RESOLVED**, that, Dr. David Thomas, Board Chair, is hereby vested with the authority to approve forgiveness of management fees due to Florida Charter Foundation, Inc. from any and all Franklin Academy charters, and further shall be authorized to execute documentation evidencing forgiveness of management fees as such documentation may be deemed necessary;

j. **FURTHER RESOLVED**, that, in accordance with the evaluation criteria set forth in the RFP, City Wide Maintenance of South Florida is hereby ratified and approved as the Janitorial Service provider for all Franklin Academy charter schools for the 2018-20 fiscal years, subject to the terms and conditions set forth in the RFP;

k. **FURTHER RESOLVED**, that the renewal Charter Agreement executed June 6, 2018 between School District of Palm Beach County, Florida and Florida Charter Foundation, Inc. on behalf of Franklin Academy – Boynton Beach (f/k/a Franklin Academy Charter School B) is hereby ratified and approved;

l. **FURTHER RESOLVED**, that the financial statements and independent auditors' report for the 2016-17 financial year are hereby ratified and approved for all Franklin Academy charters;

m. **FURTHER RESOLVED**, that all revised financial budgets for the 2018-19 academic year are hereby ratified and approved for all Franklin Academy charters, including:

Franklin Academy Pembroke Pines (Broward)
Franklin Academy Sunrise (Broward)
Franklin Academy Cooper City (Broward)
Franklin Academy F (Broward)
Franklin Academy Pembroke Pines High School (Broward)
Franklin Academy Boynton Beach (Palm Beach)
Franklin Academy C (Palm Beach)
Franklin Academy D (Palm Beach)

VII. Presentations

a. Dr. Daniel Sandberg, Superintendent of Schools

i. Academic Year End Review

1. A principal's meeting was held at the Boynton Beach campus prior to the board meeting during which test scores were released by the district. A preliminary review shows growth however it is to soon to present the data to the board and will be addressed at a future board meeting.
2. IB Highlights –Pembroke Pines K-8 has been authorized as a IB World School for the MS Programme and is the second Franklin school to receive this designation. Cooper City was the first to achieve this designation. Pemboke Pines MS/HS will apply for their MYP and DP Programme by October 2018. Boynton Beach and Palm Beach Gardens application for the MYP Programme will follow by April 2019. Service in Action events are happening on our school campuses such as: School supplies for students in Guyana and beach cleanup in Boynton Beach. Our schools are partnering with community groups and actively looking for outlets to serve others.
3. Accreditation- On June 19, 2018 we will officially become an Accredited School System with AdvanceEd. Our accreditation was earned without conditions- a major accomplishment in the seven (7) years since we opened our first Franklin Academy school. AdvanceEd recognized that we have exceeded expectations across a number of platforms including student data and coaching programs. A suggestion was made to expand opportunities within our schools such as Student Mentorship in which each student has an adult mentor to provide support.
4. Staff Turnover is the lowest it has been in all the years of operation. We have seen a 41% drop in the loss of staff from FY18. We still lose teachers in the areas of expired Certificates generally due to inability to pass the tests required to keep their certification current. Performance of teaching duties also account for some loss of staff. Resignations are another area of staff loss but this is primarily because of physical relocations, transfers to district schools and leaving the teaching profession.

5. Summit Instructional Planning for FY19 was held from June 11-13, 2018 at the Sunrise campus. We had 51 participants from all six (6) schools participate in academic planning for the next school year. Many hours were spent (1225 by Dr. Sandberg's count) to make sure we have plans in place and ready to go for the new year.
6. Franklin Academy School Highlights this year included Palm Beach Gardens winning a State Chess Title, Boynton Beach receiving an award for their Yearbook, Pembroke Pines MS/HS were District Debate Champions, Pembroke Pines Principal Ms. Diaz receiving the Charter Champion Award and Cooper City which packed one Million meals for seniors in partnership with the Miami dolphins.

b. Mr. Scott Sznitken, Executive Director
   i. Organizational Overview/Update
      1. System Concept for Franklin Academy – We are a System of Schools rather than a school system.
      2. A new website will be released in July 2018 with many improvements. The main page will have scrolling pictures as well as feature Franklin Academy students participating in different activities. Calendar events on the website will have the ability to update your personal calendar. The Staff lists will have the capability of searching for information in multiple ways. The website will also feature a tab for Employment which will provide a list of current job openings. Selecting a job will direct the user to the Teacher-Teacher website to get additional information and submit an application.
      3. Retention Rate for Teachers – this improvement in retention rates is credited in part with the increase in salaries provided for the FY19 school year. The staff participated in professional satisfaction surveys which resulted in two (2) additional days off in the calendar year – Yom Kippor and Good Friday.
      4. Exit surveys were also implemented so we could get feedback on the reason parents withdrew students from the school. The number one reason listed was teacher turnover.
      5. 2018-2019 Enrollment is going well. We have just completed a second lottery and waitlists continue to grow. This is a good sign for the continued success of Franklin Academy. Online registration continues and the process has been updated and streamlined to avoid confusion. The Re-Commit forms have been renamed Intent to Return which has eliminated confusion for our parents.
      6. Business Day events have been scheduled for the last week in July at all campuses except the Pembroke Pines MS/HS which has already held two events and has a third scheduled in July.
      7. Boynton Beach Charter renewal has been approved and ratified for 10 years. Palm Beach Garden is the next charter renewal. They have one year remaining of their initial charter period. There are some financial issues that have delayed the process but are being addressed as the process moves forward.

8. The principals raised concerns regarding workplace environment and requested specialized trainings from S. Sznitken.
9. S. Sznitken asked for support in researching entities that would be able to provide the kind of trainings requested.

VIII. Resolutions: None.

IX. Board Member Items: Board member Arcabascio raised a concern regarding the need for staff to self-regulate especially relating to the #MeToo movement. Board member Orshefsky would like to see us address diversity issues with regard to unconscious bias. Motion was offered to give authorization to S. Sznitken to find an outside firm to address these issues. **Motion to approve by D. Orshefsky; Motion 2nd by A. Lonsdale; Motion unanimously approved.**

X. Items for Next Meeting: None

XI. Next Board Meeting: No date set. Will be announce at a future date.

XII. Adjournment: Meeting adjourned at 7:25 p.m.
Motion to approve by D. Orshefsky; Motion 2nd by A. Lonsdale; Motion unanimously approved.

Ratified and Approved by a 3 to 0 vote of the Board of Directors of Florida Charter Foundation, Inc. this 27 day of September, 2018.

Jacqueline Greenley
Board Member