



**Drop-off Times:**

7:00 AM - 7:30 AM - K through 5 Grade;  
**Do Not Arrive Early**

8:00 AM - 8:30 AM - 6 through 8 Grade;  
**Do Not Arrive Early**

**Pick-up Times:**

2:00 PM - 2:45 PM - K through 5 Grade;  
**Do Not Arrive Early**

3:00 PM - 3:45 PM - 6 through 8 Grade;  
**Do Not Arrive Early**

The campus is **locked down at 1:45 PM**; no early dismissals after this time. No students will be allowed to walk or ride their bicycle home without an approved PowerSchool SIS Walker / Biker Registration Form.

During pick-up and drop-off:

- 1) Enter the campus from the Southern entrance at Miner Road and proceed underneath the Franklin Academy arch to enter the queue lanes; do not enter the bus loop lane or the parking lot. Parent traffic should never enter the campus via the Northern entrance on Military Trail.
- 2) Do not park your vehicle and walk in; do not leave your vehicle idling or parked curbside; do not park offsite or in any "No Stopping" or "No Parking" Zones.
- 3) The dashboard placard (provided to you) with your student's name must be displayed on the passenger side dashboard the entire time your vehicle is on campus.
- 4) Do not use your cellphone while in the car lane; please look for and follow staff's direction at all times.
- 5) Upon reaching the pick-up / drop-off curb, pull all the way forward to allow additional vehicles to queue behind you; students should be watching and follow you to your forward stopping point.
- 6) Students may only enter/exit from the passenger side of the vehicle.
- 7) Once students are loaded, carefully pull into the bypass lane to exit.
- 8) DashPass must be open before arriving on campus for dismissal.

